

Board of Trustees of Charlotte County Library

Board Meeting Minutes

February 5, 2025

The Board of Trustees of the Charlotte County Library met on Wednesday, February 5, 2025, at 3:45 in the Bruce Building. Present were Eleanor Williams (Chair), Ree Cathey, Martha Brogdon, Barbara Hamlett, Jean Elliott, Winnie Morris, Teresa Osborne and Maggie Allbee (Librarian).

The minutes for January were approved. The financial reports for January were approved.

Maggie showed the board her budget proposal for FY26. There were not many changes from the previous year, other than a bit more funding in Line 4001 to fund LibraryAware (library marketing software) and a bigger supply budget. A motion was made by Eleanor Williams to request an increase in pay to part-time staff from \$12.50/hour to \$13/hour (\$14/hour for Cindy) starting in FY26. The motion passed. The board approved the proposed FY26 library budget.

Keysville Branch Library has moved some collections around. The large print are now located at the front of the building, to make them more convenient to those with mobility issues. This required the end of the adult fiction section to expand into the back room. In order to gain access to the shelves in the corner, the blue armchairs swapped locations with the DVDs. Weeding of paperbacks at Keysville is ongoing. A small area for a YA section will be in the hallway to the back room. Staff have requested that the door to the back room be removed, as it serves no purpose and blocks the shelves where the YA books will be. New bulbs appear to be longer-lasting, which is a relief.

Wylliesburg Branch Library's first book club meeting was successful – 10 people, several of whom were from outside of Charlotte County. The front of the library has a lot of weeds, so we will need to find someone to spruce it up. The front porch lights still need replacing.

Phenix Branch Library has no updates, other than County Maintenance replaced the doorknob and put up a sign above the door.

Main Library does not have many updates. The broken light in the front hall of the Bruce Building has been replaced with a much brighter one. Some broken and stained ceiling tiles were also replaced by County Maintenance. Maggie still needs to buy rugs for the Biography Room in Hoy and for Little Bruce. Floor needs cleaning first.

A discussion about the Local History & Genealogy Room renovation took place. The board decided to begin plans to renovate the room. The room will be painted, the carpet removed, wider crown molding will be installed. The board will also purchase new blinds, new lighting, and new furniture. Maggie will get Shawn Mahan to come take a look at the room to give us an idea of when he can begin.

The board decided to make donations in memory of two losses in our library family. Maggie mailed checks to the Bacon District Volunteer Fire Department (in memory of Teresa Osborne's father) and the Drakes Branch Volunteer Fire Department (in memory of Theresa Hall's father).

Maggie will investigate some options for having a musical program in the garden in the early summer.

The next board meeting will be Wednesday, March 5th at 3:45 in the Bruce Building. The meeting was adjourned.