

Board of Trustees of Charlotte County Library

Board Meeting Minutes

January 8, 2025

The Board of Trustees of the Charlotte County Library met on Wednesday, January 8, 2025, at 3:45 in the Bruce Building. Present were Ree Cathey, Martha Brogdon, Barbara Hamlett, Jean Elliott, Teresa Osborne and Maggie Allbee (Librarian). Winnie Morris and Eleanor Williams were absent.

There was one correction to the December 2024 minutes. Maggie inadvertently listed an incorrect date for the January meeting. Other than this edit, the minutes from the December 2024 meeting were approved. The financial reports for December 2024 were approved.

Due to snowy and icy conditions, all libraries were closed on Monday, January 6th, and opened two hours late the following day for the same reason. As more snow is expected this coming weekend, the Wylliesburg Book Club has been rescheduled for Saturday, January 18th.

Maggie has created a schedule for Saturdays at the branches. Keysville will be open the first Saturday of the month, Phenix will be open the second Saturday of the month, and Wylliesburg will be open the fourth Saturday of the month. Main will continue to be open every Saturday as usual. Hours for all locations on Saturdays will be 10am-1pm.

Keysville Library has a new toilet and needs some lightbulbs. Otherwise, there are no updates.

Phenix Library was present at Phenix Days, but located in an area with very low traffic. Unfortunately, this meant less interaction with members of the public than Ann and Barbara had hoped. Those who did interact with the table had positive interactions, and hopefully the library table will be in a better position in December 2025. County maintenance replaced the doorknob at Phenix at no charge. They also put up a sign over the door to the library. Starting in 2025, Phenix will be open on Tuesdays after being closed for Monday holidays, so patrons won't have to wait a week to use the library.

Wylliesburg needs bulbs for the front porch. Otherwise, there are no updates.

The Bruce Building has a broken light in the front hall, thanks to a recent power surge. Maintenance has been notified. The board instructed Maggie to purchase a rug for the Biography Room, as well as a rug for Little Bruce – to be put down after the floors are well-cleaned.

January is the first month with a new periodical vendor for all libraries. Magazines are starting to trickle in.

Although many books have been ordered, the main vendor has been slow to fill and deliver orders while they adjust to some changes at their warehouse.

Maggie has been working with Crystal to create a schedule of children's programs for the spring. A special Valentine's Day-themed storytime is planned, as well as regular storytimes and an Easter Egg Hunt.

Maggie has also been working on submitting the library's annual statistics to Bibliostat, the library database used by public libraries around the state. These statistics determine the library's state funding every year. She is also beginning to work on finding a new hotspot vendor. She continues to have storytime at Head Start, a preschool in Charlotte Court House, twice a month.

The next board meeting will be Wednesday, February 5th at 3:45 in the Bruce Building. The meeting was adjourned.