

Board of Trustees of Charlotte County Library

Board Meeting Minutes

March 6, 2024

The Board of Trustees of the Charlotte County Library met on Wednesday, March 6th at 3:45 in the Bruce Building. Present were Eleanor Williams (Chair), Martha Brogdon, Ree Cathey, Jean Elliott, Teresa Osborne, Barbara Hamlett, Winnie Morris, and Maggie Allbee (Librarian).

The minutes from the prior meeting were approved.

The board asked Maggie to start keeping track of people who use their own computers at the library, to have the furnace at Bruce serviced, and to ask about HVAC service contract options.

The board asked Maggie to get IT services down to around \$12,000/year. Maggie will meet with Zack to discuss options.

The financial and statistical reports were approved.

The Keysville Branch needs some light bulbs. Otherwise, it is fine.

All is well at the Phenix Branch, although Lisa declined the offer to paint the mural due to the surface of the building not being suitable.

Wylliesburg Branch Library has a bulb out, but otherwise is fine.

The board approved \$1500 for the new website to show the covers of new books, allowing patrons to click and request books from there. This will be in next FY.

There was a conversation about April 7th's event – Nelson Lankford. Refreshment duties include: Ree (ice), Eleanor (cookies), water bottles, napkins, and trays (Winnie).

We discussed programs briefly. Rodney's Raptors has been moved to May 11th so as not to conflict with graduation. Music programs in the garden were discussed – Maggie will research. Open houses for Phenix and Wylliesburg may be planned, as well as a Seed Exchange at the end of April. Maggie is planning on doing some storytimes at the daycare up the street, and dropping off books at the nursing home in Keysville.

Maggie has been working on the budget, catching up on patron requests, instructing her staff on weeding and reorganizing the library, following up with patrons who have not returned

books, meeting with the Friends to plan, and acquiring book club sets from libraries around the state.

The next meeting was scheduled for Wednesday, April 10th, 2024 at 3:45 in the Bruce Building. The meeting was adjourned.